

Advanced Computers and Laptops Maintenance Contract

Computers and networks are an integral part of most small businesses, and it is vital that they work reliably. Whether you are a home business owner with several computers or you operate a business with many computers, a computer maintenance plan can help ensure that the systems in your office are running smoothly and efficiently and avoid many IT problems before they occur, minimizing downtime and saving you money.

In a busy office environment, IT tasks may take a lower priority to core business issues, and the maintenance plan handles these for you, increasing reliability and providing peace of mind.

The Maintenance Contract provides the following monthly services:

- Ensure that antivirus software is operational and up to date
- Check for viruses and spyware and clean up as necessary
- Clean up junk files and optimize / remove unnecessary programs
- Check hard drive for errors and repair if found
- Confirm that backups are working correctly and verify integrity
- Check event logs for any hidden problems with the operating system
- Install software updates to help ensure system stability, security, and performance
- Check to ensure that attached hardware and essential programs are working correctly
- Make recommendations
- Phone Support
- Remote Support

All maintenance tasks can be run remotely and at your convenience so as to minimize disruption in your office. In the event that something needs to be addressed by a technician on location, we charge our standard rate of \$99 / hour.

While the monthly maintenance is the best possible way to protect your company from major downtime and everything possible will be done to ensure your computers run to the best of their ability; Advanced Computers and Laptops will not be held responsible for any mechanical failures or results of mechanical failures. As with all electrical equipment, parts may fail at any time. All parts are additional and will be charged separately. Any additional work not listed in this agreement will be billed separately.

Rates -

- 1 Computer - \$49.95 per month
- 2 Computers - \$89.95 per month
- 3+ Computers - \$119.95 per month (for 3) + \$29.95 per month per each additional computer

Invoices are emailed and are DUE UPON RECEIPT. Invoices are billed after maintenance has been completed. For your convenience, we accept all major credit cards.

Contracts are for one year and automatically renew upon completion of the term unless customer submits cancellation in writing thirty (30) days prior to next scheduled maintenance.

By signing this agreement, I am accepting this agreement and the terms listed herein.

Company Name

Address

Contact Number

E-mail

Signature

Date

Emran Gazi, Owner, Advanced Computers and Laptops

Date